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# UB PARENTS

## Dear UB Families:

This is a beautiful time of year at UB. Walking across campus, one can't help but notice the magnificent fall foliage coupled with the sights and sounds of students immersing themselves in the full gamut of college life.

I hope that your student has acclimated well to the new academic year and is taking advantage of campus resources and support services. If at any time, you have questions or concerns, please keep the [Parent Advisory Service](#) in mind for advice and referrals.

Best Wishes,  
Dennis R. Black  
Vice President for University Life and Services

## President Satish Tripathi

At the September 23, 2011 [inauguration of Satish Tripathi as the 15th president of the University at Buffalo](#), the UB community came together to pay tribute to our distinguished past, to celebrate our proud present and bright future, and to reflect on our ongoing tradition of excellence in research, scholarship, and service

## Campus Information and Updates

### Important Upcoming Dates

#### Billing & Payment

- The third fall semester eBill notification will be emailed to your student's buffalo.edu email account later this week. Payment is due November 8, 2011 by 6 pm.
- Looking to help pay your student's bill? Have your student designate you as an [Authorized Payer](#).

### **Campus Cash**

The last day to add **Campus Cash** and **have it billed to the Student Account** is Tuesday, November 8, 2011. After this date, funds may be added online by credit card or by cash or check at the UB Card Office, 228 Student Union.

### **Additional Information**

#### **Campus Ministries Association (CMA)**

**CMA** is an organization of religious groups and their leaders with concern for and a working relationship with the university, serving students, faculty, and staff within the UB community.

#### **Enrollment and Degree Verification**

If students are looking for proof that they are registered at UB or have earned a degree from us, **official enrollment and degree verification** is available as follows:

- Students can get verification of enrollment and degree by requesting a **transcript** in HUB.
- Students who have been at UB since spring 2011 and later can generate an Enrollment Verification Certificate via the National Student Clearinghouse. To do so, students should log onto their HUB Student Center (via MyUB), within the Academics section, select Enrollment Verification (within the “other academic...” drop down menu), and then follow the link to the **National Student Clearinghouse** self-service site.
- Parents and former students may generate and print an **Enrollment Verification Certificate** via the web. Select the “Verify Current Enrollment” option in the middle of the page after entering the site. A fee of \$2.50 is charged by the Clearinghouse for this service.

#### **Greetings from Home Care Packages**

Let your student know your thinking about him/her by sending a **care package**.

#### **Inclement Weather**

If a decision is made to cancel classes or activities during inclement weather, essential services remain open. UB uses the following communication outlets to notify students, faculty, and staff of any change to scheduled university operations:

- **UB Emergency Information website**
- **UB Alert** (If your student has not yet signed up for this vital service, please encourage him/her to do so.)
- Your student’s MyUB page
- 645-NEWS, 24-hour telephone information service

- 1620 AM, the UB traffic radio broadcast
- Local broadcast media

If the university is open during inclement weather, students should check their UB email, because while the university may be in session, a particular professor may cancel class.

### **Staying Informed**

To keep up to date on campus life, read *The Spectrum* (published every Monday, Wednesday, and Friday during the academic year) and the **UB Reporter** (published year-round on Thursdays).

### **Weekend/Holiday “Express Bus Home”**

Let the **UB Express Bus** bring your student home for Thanksgiving break. Buses are heading to New York City, Rochester, Syracuse, and Albany.

### **Student Wellness Team**

- **Counseling Services**
- **Health Services**
- **Wellness Education Services**

### ***Who can use the services of the Student Wellness Team?***

All UB students, full- or part-time, regardless of insurance status, medical condition, race, gender, sexual orientation, disability, nationality, or religion, have access to the above services. Most services are covered through the Comprehensive Fee on your student’s tuition bill.

### ***How do students access these services?***

Students should call for an appointment to meet with a health, counseling, or wellness professional.

### ***What if my student has an urgent medical concern?***

Information on what to do in a medically urgent situation is available **online**.

### ***Are flu shots available on campus?***

Flu shots are currently available to registered UB students by appointment. To make an appointment, students should call (716) 829-3316. **Walk-in clinics** have also been scheduled.

### ***What can parents do to encourage their student to stay healthy?***

- Encourage your student to eat well-balanced meals with plenty of fruits and vegetables

- Talk with your student about preventive health strategies, such as washing hands, not sharing cups/utensils, and getting an annual flu shot
- Encourage your student to increase the amount of sleep that he/she may currently be getting

### **Student Health 101**

The Student Wellness Team sponsors a monthly online magazine, [Student Health 101](#).

## **Student Success**

We have reached the seventh week of the fall semester, which is a pivotal time for students as they complete mid-term exams, papers, and projects and receive their first set of grades. As our partner in student success, please encourage your student to take advantage of the vast array of university resources and support services that are specifically designed to help students succeed. Key resources include:

- [Faculty](#)
- [Academic Advisors](#)
- [Counseling Services](#)
- [Tutoring](#)

### **Mid-Semester Review**

This month, faculty will be asked to submit [Mid-Semester Grades](#) for all undergraduate students. These grades, which are not official and are only used as a guide for students, include MS (Satisfactory), MU (Unsatisfactory) as well as the standard letter grades. All of these grades will be transmitted to students. If a student receives enough Unsatisfactory grades, their academic advisor will also receive a copy of the grades, so that the advisor can have a constructive conversation with the student. It is very important for students who receive any Unsatisfactory indicator codes to promptly follow up with their professor(s) and academic advisor to develop strategies for improvement.

### **Preparing for Spring Semester Course Registration**

Students will soon start [preparing for spring semester course registration](#).

Undergraduate students register for classes during [registration windows/enrollment appointments](#). They can view their assigned registration window/enrollment appointment by accessing HUB Student Center in MyUB. Students should schedule a meeting with their academic advisor well in advance of their registration window/enrollment appointment.

### **Service Indicators/Holds**

Students can view if they have a **hold** on their account in HUB Student Center. Certain holds will prevent students from being able to register for courses.

### **Final Exam Schedules**

Students may view their **final exam information** in HUB. It is the **student's responsibility** to ensure that he/she does not have any exam conflicts. Students who find themselves with an unavoidable exam conflict should contact the instructors of the courses and explain the conflict in exams.

### **Winter Recess Internships or Part-time Opportunities**

If your student is considering an internship during winter recess, the **Express Career Consult** walk-in hours at Career Services are a great place to start.

### **Exploring Major and Career Options**

If your student is undecided about a major, or is considering changing majors, the following campus resources are designed to help students make informed decisions:

- **Academic Advisors** offer advice and help students plan a course of study.
- **Career Services** offers a number of **self-assessment instruments**.
- UB Majors and Careers night, October 22, 2011, 5 – 7 pm, Student Union

### **Leadership Development**

The college years are the time for students to develop and enhance their leadership skills. The **Torch Leadership Program**, UB's co-curricular leadership certificate program, allows students to customize an individualized approach to leadership training, education, and development.

## **UB Parent Fund**

You'll be hearing from us soon about the UB Parent Fund. When you do, we hope that you will be able to make a gift to support the important outside the classroom programs and services that the Parent Fund provides, including safety and career tools along with late night, alcohol-free programming. Thank you for all of your past support and we look forward to continuing our partnership with you.

To update your information or remove yourself from this list, visit:

<http://parent.buffalo.edu/registration>

UB Parents | 112 Student Union | Buffalo, NY | (716) 645-6125 | (877) 434-0665